# Risk assessment for Outdoor school visit at Step 3 in the roadmap to recovery

## Company name: EDH Assessment carried out by: MB

## Date assessment was carried out: June 2021

| What are the hazards? | Who might be harmed and how? | What action do you need to take to control the risks? | What further action is needed |
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| **Virus on surfaces** | School group  Staff  volunteers | * Hand Sanitiser for use at each point where there is a volunteer * Volunteer to use hand sanitiser when group enter. * Volunteers asked to wash hands regularly (at least between each group) | Ensure sufficient supplies of hand sanitiser, liquid soap, paper towels and antibacterial wipes are available |
| **Ensuring social distancing and limiting contact** | School group, staff, volunteers, public  May contract the virus or pass it on. | * EDH Staff/volunteers to remain at least 2m from school group or 1m with face covering. * Maximum of 15 children plus teachers in one session | Masks available from reception.  Signs reminding need for social distancing  Signs at each entrance to the house/garden warning the public that we have a school group visiting the garden |
| **Volunteer in “at risk” group coming into contact with the virus** | Over 70’s and those with medical issues | Many of our volunteers have now received the vaccination and feel able to return to their duties.  Volunteers will remain outside at all times. |  |
| **Education visits indoors** | Difficulties of managing closure of museum and additional cleaning with school visits | Do not promote indoor school visits until at least step 4  Provide schools with outside tour for children, combining outside of house, garden and close. Ask schools to book with us to ensure only one school group/bubble is in the garden area at any one time. | Review at step 4 |
| **Garden volunteers** | Volunteers in the garden coming into contact with the school group | Garden volunteers to avoid working in the garden at the time of educational visits. | Inform garden team of dates of visits |
| **Shouting** | School group, volunteers and staff | Staff will not raise their voices in line with government guidelines |  |
| **Travel to the museum** | Volunteers  Staff  visitors | Encourage volunteers to walk, cycle, drive to the museum – avoiding public transport where possible.  Directions on website include nearest parking. |  |
| **Toilet facilities** | Volunteers, staff, school group | No toilet facilities available for school group. | Ensure school group are aware of nearest public toilets |
| **Track and Trace** | School group, staff, volunteers | School to notify museum of any cases of covid 19 in the group that visited the museum. Museum to contact school if any cases of Covid 19 are detected in the volunteers, staff  Schools asked not to include any in the school group who have symptoms of covid 19 or who are self-isolating. |  |